

## Volunteer Performance Evaluation

Volunteer: \_\_\_\_\_

Date of Evaluation: \_\_\_\_\_

Location: \_\_\_\_\_

Period Covered: \_\_\_\_\_ To: \_\_\_\_\_

Evaluated By: \_\_\_\_\_

PERFORMANCE STANDARDS	UNSATISFACTORY	MARGINAL	SATISFACTORY	EXCELLENT	OUTSTANDING
Practices excellent customer service. Is helpful and demonstrates patience with park visitors.					
Demonstrates a willingness to learn about the park system's mission and the park's resources.					
Takes an educational approach to rule enforcement while maintaining professionalism and tact.					
Serves as a role model for park visitors by setting the example to follow.					
Maintains friendly and professional demeanor when interacting with visitors after normal business hours.					
Wears appropriate PPE.					
Operates equipment in a safe manner consistent with training and intended use.					
Keeps the safety of other staff and visitors a priority.					
Works well with other staff members. Is a team player. Communicates well with colleagues.					
Accepts direction and feedback. Follows instructions from supervisor. Asks appropriate questions.					
Maintains a professional appearance. Represents the department well.					
Is dependable and punctual. Notifies supervisor well in advance of needed time off.					
Understands job duties. Is thorough and pays attention to detail					
Demonstrates initiative. Is self - motivated. Provides helpful input regarding park operations and maintenance.					
Is adaptable and flexible regarding duties and assignments.					
Specific Tasks					

